

California State Water Resources Control Board  
Department of Financial Assistance

**PROPOSITION 50**  
**WATER RECYCLING CONSTRUCTION PROGRAM**  
**APPLICATION COMPLETENESS CHECKLIST**

Applicant:

Project Title:

Project Manager:

Date:

Yes No

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. The applicant is a public agency; <b>OR</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | a private entity regulated by the Public Utilities Commission (PUC)   |
|                          |                          | If private entity, what proof was submitted to show that they are regulated by the PUC?   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. The proposed project is on the CPL.  |
| <input type="checkbox"/> | <input type="checkbox"/> | The proposed project is considered a Category I project on the CPL.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. A complete Financial Assistance Application was submitted.   |
| <input type="checkbox"/> | <input type="checkbox"/> | The application was signed by the authorized representative named in the resolution.  |
|                          |                          | Date form signed:   |
| <input type="checkbox"/> | <input type="checkbox"/> | The amount of funding requested is less than or equal to 25% of the estimated eligible construction cost, or five million dollars maximum.                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. An authorizing resolution was submitted.   |
| <input type="checkbox"/> | <input type="checkbox"/> | a. The resolution was signed by the governing body of the applicant.  |
| <input type="checkbox"/> | <input type="checkbox"/> | b. The resolution specified that the authorized representative can 1) apply for the grant and 2) negotiate and execute a grant contract and any amendments or change orders |

- ☐ ☐ 5. A Complete Facilities Plan was submitted that includes the following:
  - ☐ ☐ a. Study area characteristics
  - ☐ ☐ b. Water supply characteristics and facilities.
  - ☐ ☐ c. Estimate of the total capital costs and annual operation and maintenance costs.
  - ☐ ☐ d. A map of the service area.
  - ☐ ☐ e. A written record of the public meeting.
  - ☐ ☐ f. Documentation showing the applicant has the capability to construct, operate and maintain project facilities throughout the service life.
  - ☐ ☐ g. A discussion of the selected alternative, design criteria, construction cost, the water quality and other non-monetary benefits of the project, and a discussion of interagency service agreements required.
  - ☐ ☐ h. An implementation schedule for completion of the project.
  
- ☐ ☐ 6. All necessary environmental documents were submitted, including the following:
  - ☐ ☐ a. One copy of the Final EIR or adopted Negative Declaration.
  - ☐ ☐ b. Any comments received on the CEQA document and applicants response.
  - ☐ ☐ c. The adopted mitigation monitoring plan (if necessary).
  - ☐ ☐ d. The local resolution adopting the final environmental document.
  - ☐ ☐ e. A Notice of Determination filed with the county clerk.
  
- ☐ ☐ 7. A complete Construction Financing Plan was submitted that consists of:
  - ☐ ☐ a. An up-to-date capital cost estimate (including construction, engineering, and contingency costs).
  - ☐ ☐ b. A Cash Flow Analysis (including a monthly forecast of expenses during design and construction).
  - ☐ ☐ c. The source and amounts of funds for capital costs was submitted (including the status and timing of securing those funds).
  
- ☐ ☐ 8. Recycled Water Market Assurances were submitted.
  - ☐ ☐ a. The Recycled Water Market Assurances were Mandatory Use Ordinances.
  - ☐ ☐ b. The Recycled Water Market Assurances were User Contracts.

Please provide comments below for any question number that was checked **NO**.

1.

2.

3.

4.

5.

6.

7.

8.

Date	Signature	Name and Title
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